



**AMEF**

<b>Job title</b>	Early recovery and development officer
<b>Department /Field of experience</b>	Economic recovery livelihood
<b>Role type</b>	National
<b>Travel involved</b>	In-country
<b>Duty post</b>	Kumba
<b>Length of Contract</b>	12 months
<b>Salary</b>	Competitive

### **Job Description/Scope of work**

As an early recovery development officer, you should be able to in engage gathering and analyzing pertinent information on evolving early recovery and peace building issues. Promote linkages and coordination among AMEF partners to support recovery and rehabilitation as well as peace building initiative in targeted areas.

### **Responsibilities**

- Work with the authorities of the given area through relevant structures/departments in identifying and analyzing the evolving early recovery and peace building concerns and issues.
- Provide necessary technical support and assistance to the authorities in coordinating and implementing early recovery activities.
- Work with relevant partners on ground in the identification and implementation of pertinent initiatives that will support community dialogues, peace building activities and social healing.
- Prepare regular situation reports on early recovery for submission.
- Actively participate in inter-cluster and other related meetings called upon.
- Lead the development, finalize, and facilitate the economic recovery development strategy.
- Ensure that all economic recovery development interventions within the targeted areas are in accordance with AMEF strategic plan.
- Develop a concept paper on possible AMEF peace building initiatives that will promote social healing and the restoration of the social fabric.

### **Qualifications/Competence**

- a.) Masters or bachelor's degree in a field related to social development, humanitarian response, early recovery, disaster risk reduction management or other related field of studies.
- b.) At least 2 to 3 years of work experience in humanitarian contexts
- c.) In-depth knowledge of peace and conflict situation in the targeted areas.
- d.) Experience in writing or giving proposals on peace building or Early Recovery.
- e.) Experience in the design and implementation of early recovery interventions and peace building initiatives.
- f.) Knowledge of Early Recovery and ability to provide technical advisory services.
- g.) Good interpersonal and communication skills.
- h.) Experience in program management including design, evaluation, and policy development.
- i.) Fluent in English.

All positions are fully open for one year with possibility of renewal based on available funds Send your CV and cover letter to [human\\_r@ameffoundation.org](mailto:human_r@ameffoundation.org). The subject should be the **position you are applying for**. **Deadline for application 20<sup>th</sup> January 2021.**

**Thank you in advanced for your interest in this position. Please note that only candidates under serious consideration will be contacted for follow up. If you have not been contacted two (2) days after the deadline, consider your application unsuccessful.**